

Minutes

Meeting: General Assembly

Date: 17 June 2016, 10:15 until 12:15

Venue: Steigenberger Inselhotel, Constance, Germany

Attendees:

Servet Akkaynak	AKDER	Turkey
Jérôme Bataille	ARTEMA	France
Amadio Bolzani	ASSOFLUID	Italy
Chris Buxton	BFPA	UK
Laurence Chérillat	ARTEMA	France
Henryk Chrostowski	CORPORATION	Poland
Sten-Ove Claesson	HPF Sweden	Sweden
Arjan Coppens	FEDA	Netherlands
Jean-François Desmet	FIMOP	Belgium
Domenico Di Monte	ASSOFLUID	Italy
Jörn Dürer	VDMA	Germany
Marco Ferrara	ASSOFLUID	Italy
Rolf Freiburghaus	GOP/SWISSMEM	Switzerland
Peter Guggel	VDMA	Germany
Sylvia Grohmann-Mundschenk	CETOP	Germany
Jerry Hughes	BFPA	UK
Gerhard Iser	VDMA	Germany
Robert Käch	SWISSMEM	Switzerland
Raoul Keller	SWISSMEM	Switzerland
Christian H. Kienzle	VDMA	Germany
Stefan König	VDMA	Germany
Radim Olsovský	CAHP	Czech Republic
Abdullah Parlar	AKDER	Turkey
Gabriel Richter	GOP	Switzerland
Günther Schrank	VDMA	Germany
Ahmet Serdaroglu	AKDER	Turkey
Rob van den Brink	FEDA	Netherlands
Wolfgang Weißer	VDMA	Germany

Apologies for absence were received from:

Etienne Piot
Michel Schutte

ARTEMA
FEDA

France
Netherlands

1. Welcome

The CETOP President Ahmet Serdaroglu welcomed the participants to the CETOP General Assembly. He gave his thanks to VDMA for the hospitality and the good organisation.

An advice was given to be aware of compliance rules with regard to the competition law.

2. Approval of the minutes of the meeting held in Wroclaw, Poland, 12 June 2015 and approval of the draft agenda

The General Assembly approved the minutes and the draft agenda.

3. CETOP Strategy Workshop: summary and outcome

Chris Buxton as moderator of the workshop reported on the meeting. One of the most important matters seems to be “communication”. The decisive factor with regard to future activities is the question “Who is the customer?": member associations, associated companies or end-users. The outcome of the workshop discussions has to be consolidated.

4. Status reports on the Commissions' activities

4.1. Marketing/Communication Commission

Stefan König as responsible CETOP Vice President reported on this Commission and the related Working Group.

- A CETOP flyer is prepared.
- Directory: flip book, digital version for 2017 and an app are new projects.
- CETOP website www.cetop.org: news section with associations' input.
- Work on vision, mission statement and strategy had been initiated.
- Work on social media presence strategy was started, i.e. LinkedIn.
- A short video on CETOP is considered.

4.2. Economic Commission

Domenico Di Monte as responsible CETOP Vice President reported on this Commission.

CETOP statistics:

- Collect the Monthly Exchange on Tendencies online will be one of the next projects.
- Statistics results are only available to the responding CETOP associations and their companies, not to external organisations, e.g. consultants, magazines, banks etc.
- The schedule for CETOP inquiries in 2016 had been confirmed.

4.3. ISC International Statistics Committee

Amadio Bolzani as ISC chairman reported on this Committee.

- The statistics concept had been approved. The timetable for the inquiries was advanced.
- NFPA participates in the Monthly Exchange on Tendencies.
- India participates as well.
- www.iscstats.org had been launched.
- Efforts to enlarge ISC: The secretariat is in contact with the fluid power associations in Brazil, Canada, Mexico and South Africa. Whoever has contacts to these associations is kindly requested to support the initiative. Unfortunately, Australia denied the request to cooperate with ISC as statistics are not in the focus of this association.

4.4. Technical Commission

Jérôme Bataille as responsible CETOP Vice President reported on this Commission.

- Ecodesign Directive: recent evolutions (directive, standards...) and tendencies in each country had been discussed.
- REACH and Chromium 6, cobalt: situation, risks, and actions are analyzed.
- WEEE Directive: A CETOP Position Paper may be prepared.
- The CETOP Position Paper on PED will be revised.

4.5. Education Commission

Sten-Ove Claesson as responsible CETOP Vice President reported on this Commission.

- Pneumatics Recommendations: The member associations are requested to check whether or not a revision may be necessary.
- A logo for CETOP certified Education centres is considered.
- The re-approval of certified Education centres has been adjusted to 6 years instead of 5 years.
- Instead of an annual audit, it was decided to carry out the audit every 3 years.
- Activities of the Education Commission are quite well featured on the CETOP website.

5. Structure of CETOP Commissions

The idea to re-separate the Economic and Marketing/Communication Commissions was abandoned. Economics and Marketing/Communication matters are linked together, so co-operation is necessary.

For the time being, a Working Group Statistics does not seem to be necessary. Therefore, the one or the other meeting of the Working Group Marketing and Communication will be dedicated to Statistics.

6. CETOP Statutes

The CETOP President's Council had proposed to amend the Statutes with regard to liability. The proposed supplements are:

1.4 Liability for Actions

If an individual acting in a legal manner, i.e. in accordance with the powers assigned to him/her, is the subject of a claim in accordance with §54 P. 2 BGB by the other party to the contract, CETOP shall free him/her of any liability (entitlement to indemnity). This entitlement to indemnity shall not apply in the case of grossly negligent or malicious actions.

1.5 General Liability

The association's creditors shall be entitled to make claims only against the association's assets, to the exclusion of personal liability on the part of association members.

The draft of the amended CETOP Statutes had been sent to all member associations as well as to the participants of the General Assembly.

The General Assembly agreed to the supplement.

7. Acquisition of members

CETOP is in contact with the fluid power association in Denmark. It is expected to have a President's Council meeting there.

Initial contacts had been made to representatives from Serbia and Slovakia. Unfortunately, there are no news.

A comprehensive list of associations worldwide is available. The list also indicates whether or not CETOP is in contact.

8. CETOP Budget 2017

As from 2016 on, CETOP is charged with 19% VAT on services and labour costs. Therefore, the President's Council had agreed to increase the amount for refunding the General Secretariat's expenses.

The CETOP General Assembly approved the draft Budget for 2017. A copy is enclosed.

9. CETOP General Assembly 2017

Date and venue haven't been fixed yet.

10. CETOP period of office 2016 – 2019: Elections

The period of office 2013 – 2016 ended at the time of the General Assembly.

- According to the CETOP statutes, each officer can be re-elected once for a period of office of another 3 years. Jérôme Bataille, ARTEMA, France, as Vice President Technics had already been re-elected in 2013, so he could not become candidate again.
- Domenico Di Monte, ASSOFLUID, Italy, did not become candidate for the office of the Vice President Economics again.
- Ahmet Serdaroglu, AKDER, Turkey, did not become candidate for the office of the President again.
- According to the CETOP statutes, the CETOP Past President Etienne Piot, ARTEMA, France, will not be member of the board in the next period of office.

On behalf of the CETOP President's Council, the member associations had been informed previously on the candidates for the next period of office, June 2016 – June 2019:

President
Stefan König, VDMA, Germany

Vice President Economics
Jean-François Desmet, FIMOP, Belgium

Vice President Education
Sten-Ove Claesson, HPF, Sweden

Vice President Marketing and Communication
Arjan Coppens, FEDA, Netherlands

Vice President Technics
Stéphane Rakotoarivelo, ARTEMA, France

The General Assembly voted unanimously for the new President's Council.

Further members of the President's Council are:

Past President
Ahmet Serdaroglu, AKDER, Turkey

CETOP Honorary President
Amadio Bolzani, ASSOFLUID, Italy

The General Assembly gave sincere thanks to Etienne Piot, Jérôme Bataille and Domenico Di Monte for their many years' commitment to CETOP and the European spirit.

11. Market outlook / delegates' short statements on the economic situation in their country

Presentations on the economic situation in each country are downloadable from the CETOP website member section.

12. Any other business

There were no further matters to be discussed.

13. Closing

The CETOP President thanked all participants for their contributions. He thanked once again VDMA for hosting the event. The meeting was closed.

Frankfurt, 2 August 2016
CETOP General Secretariat

CETOP Budget 2017 (1. January 2017 until 31. December 2017)

agreed by the CETOP General Assembly, 17 June 2016, Constance, Germany

INCOME BUDGET

1. Membership fees	41.000,00
2. Directory (first instalment)	11.500,00

EXPENSES BUDGET

1. Secretariat	37.000,00
2. Posters, printed matters	1.500,00
3. Internet	2.000,00
4. Education	2.000,00
5. Exhibitions	1.000,00
6. Meetings / events	3.000,00
7. Marketing activities	4.000,00
8. Technical activities	2.000,00

Income	52.500,00	Expenses	52.500,00
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for comparison:

Income Budget 2016	52.500,00	Expenses Budget	52.500,00
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